



Republic of the Philippines  
Department of the Interior and Local Government  
**BUREAU OF FIRE PROTECTION**  
REGION V  
**NAGA CITY CENTRAL FIRE STATION**  
J. Miranda St., cor. Macflower St., Brgy. Concepcion Pequeña, Naga City  
Cellphone Number: 0923-083-9429  
Email: nagacityfirestation@yahoo.com

February 13, 2024

**SUSAN S. COLLANO, CESO V**  
Naga City Schools Division Superintendent  
Roxas Avenue, Brgy. Triangulo, Naga City



Dear Dr. Collano:

Greetings!

Part of the activities in connection with the celebration of the Fire Prevention Month this March 2024 is the holding of the Literary and Arts Contests to be held during the BFP Community Relations Week on March 4 to 8 at the Naga City Central Fire Station.

Events and qualified participants are indicated hereunder, to wit:

	EVENTS	WHO MAY PARTICIPATE?
1	Poster Making Contest	Junior and Senior High
2	Digital Arts Making Contest	School students, Grade 7 -
3	Spoken Poetry	12 (public or private schools)

In this regard, may we kindly request for your assistance by encouraging students in schools under your area of jurisdiction to participate in any of the aforementioned contests.

Entries for the above stated events shall reach this office not later than March 5, 2024.

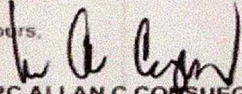
Mechanics and entry forms for the said contests are herewith attached.

Contestants may photocopy the attached entry forms, or they may fill out the entry forms to be provided by this office as they submit their entry pieces.

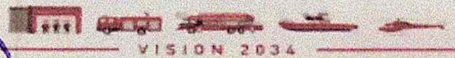
For queries, please feel free to contact us at the number provided at the letterhead.

Thank you very much for your continued support.

Very truly yours,

  
**CINSIP MARC ALLAN C CONSUEGRA**  
City Fire Marshal

md/mbr/ps/letters/2024 02 24 fprevcontest



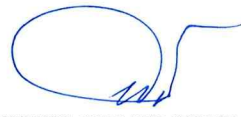
Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V

**TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA**

February 19, 2024

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
CID and SGOD Personnel  
OSDS Unit Heads  
Public & Private School Heads  
All Others Concerned

For information, guidance & participation.

  
**SUSAN S. COLLANO CESO V**  
Schools Division Superintendent

DO 31, s. 2019 Rider Rev. 01



✉ Roxas Avenue, Brgy. Triangulo, Naga City, Camarines Sur  
☎ 0981 630 0070  
✉ naga.city@depd.gov.ph



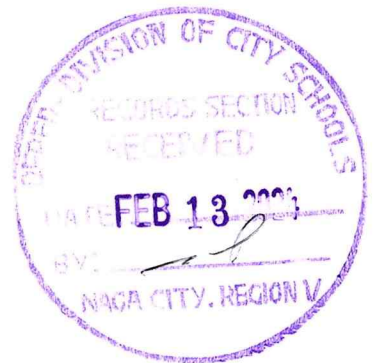




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February 13, 2024

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Naga City Schools Division Superintendent  
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Events and qualified participants are indicated hereunder, to wit:

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3	Spoken Poetry	

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Thank you very much for your continued support.

Very truly yours,

**CINS P MARC ALLAN C CONSUEGRA**  
City Fire Marshal

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N, Regional Director dated 03 January 2024.  
y FCSUPT MANUEL M MANUEL; Acting Chief  
2 January 2024 re: Reactivation BFP MC 2022-  
e Fire Prevention Month of 2024;  
Number 2022-003 dated 08 February 2022 re:  
Institutionalizing the Fire Prevention Month  
u of Fire Protection, Detailing Its Component  
Annual Budget and Other Purposes  
on Number 115-A declaring March as Fire

- RICARDO C PERDIGON
- b. Memorandum signed by  
Directorial Staff dated 0  
003 in Preparation for th
  - c. Memorandum Circular  
Policy and Guidelines  
Campaign of the Bure  
Activities, Mandating Its
  - d. Presidential Proclamat  
Prevention Month.

II. GENERAL STATEMENT

ake sustained efforts with minimal financial  
vention awareness campaign, various games,  
Fire Protection's Advocacy will be conducted.  
fety during the month-long observance of Fire  
standard procedures and rules to be followed by  
acilitating the conduct of games and contests in  
these mechanics are hereby promulgated.

Considering the necessity to m  
requirements in formulating the fire pre  
and contests relevant to the Bureau of  
These activities aim to ensure a fire sa  
Prevention Month CY 2024. To provide s  
the concerned field units and offices in f  
various categories throughout the region

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### III. MISSION

Innovate modern means of delivering fire prevention messages and awareness of time-tested programs reaching the public.

The BFP is committed to fostering proactive fire safety, encouraging active participation and involvement from the community and all sectors of society through a Call-To-Action initiative.

### IV. THEME

FIRE PREVENTION MONTH 2024 Theme:  
***"SA PAG-IWAS SA SUNOG, HINDI KA NAG IISA"***

3<sup>rd</sup> BFP-Community Relations Week (COMRES 3) Theme:  
***"BUMBERO SA PAMAYANAN; KASANGGA, KAIBIGAN"***

### V. SCOPE AND APPLICABILITY

The mechanics shall cover the following contests:

- a. Poster Making Contest - Open to Junior and Senior High School Students
- b. Digital Arts Making Contest - Open to Junior and Senior High School Students
- c. Spoken Poetry - Open to Junior and Senior High School Students
- d. Battle of the Band - Exclusive to BFP personnel in the Bicol Region

### OBJECTIVES

- a. Establish categorical rules, criteria, and procedures in the conduct of CY 2024 Fire Prevention Month contests.
- b. Ensure fairness, objectivity and integrity of the contests.

### MECHANICS AND CRITERIA

1. The City/Municipal Fire Marshals, in collaboration with the Local Chief Executives (LCE), are tasked with seeking the cooperation of school officials to identify interested students. Additionally, it is highly recommended to display banners in the stations to ensure widespread awareness of the events. The deadline for entry submissions will be coordinated with the Provincial Fire Marshal. Once determined, the CFM/MFM will announce the date for participants to submit their entries to the fire station for screening at the station level. Qualified entries will then be forwarded to the PFM for validation and the actual screening of entries at the provincial level. The officially approved list of provincial winners for each category will subsequently be submitted to the Regional Office.

2. The City/Municipal Fire Stations and Provincial Office should adapt the mechanics and criteria of the Regional Office (*except for the online voting*).

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## A. POSTER MAKING CONTEST

### i. Schedule:

- March 4-8, 2024 (City/Municipal and Provincial Judging)
- March 11, 2024 (Submission of Provincial Entries)
- March 18, 2024 (Regional Judging and Awarding)

### ii. Mechanics and Guidelines: (Regional Level)

- Open to all Junior and Senior High School students (Grade 7-12) who are officially enrolled in public and private schools within their area of jurisdiction.
- Must be drawn/illustrated on a 1/2 size illustration board (*PORTRAIT LAYOUT – Sizes shall be strictly observed; otherwise, the entry will be disqualified*) using oil pastels only of any brand.
- Each participant should fill out the entry form provided by the BFP, containing, among other details, the following: full name, address, age, gender, cellphone number, and title with a brief description of the poster. This information shall be attached to the back of the entry.
- All participants are required to submit a clear copy of their school ID.
- All entries must have relevance to the COMRES theme:  
"Bumbero sa Pamayanan; Kasangga, Kaibigan."
- No identifying marks shall be allowed on any entries.
- All submitted entries shall become sole and exclusive property of the BFP and may be reproduced and/or reprinted in any size of exhibition without seeking permission from the owner or paying compensation for the acquisition of said posters.
- BFP Provincial Offices must choose one (1) finalist to advance to the final round during the on-the-spot Regional Judging at Ayala Malls Legazpi City.
- Provincial winners must prepare one (1) new entry that is not identical to their previous output submitted to the Provincial Office.
- Participants are required to bring their own art materials during the competition at the regional level.
- Contestants will be given two (2) hours to finish their posters during the Regional Judging and must wear their proper school uniform.
- Only one coach is allowed for every competing student.
- During the Regional Judging, all competing students and their coaches must register before the start of the competition.
- The decision of the Board of Judges is final and not appealable.
- Judges are civilians with technical expertise in the contest.

### iii. Criteria for Judging

- |     |  |
|-----|--|
| 40% | Theme Relevance - Does the poster effectively communicate the CY 2024 COMRES theme?  |
| 30% | Creativity and Originality - Does the poster demonstrate creativity and originality? |

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30%	Visual Impact - Does the poster design captivate the judge's sense, taking into account the principle of symmetry, focal point, pattern, perspective, dimensionality and proportion?
100%	TOTAL

B. DIGITAL ARTS MAKING CONTEST

i. Schedule:

- March 4-8, 2023 (City/Municipal and Provincial Judging)
- March 11, 2024 (Submission of Provincial Entries)
- March 18, 2023 (Regional Judging and Awarding)

ii. Mechanics and Guidelines: (Regional Level)

- Open to all Junior and Senior High School Students (Grade 7-12) officially enrolled in public and private schools within their respective jurisdiction.
- The contest centers around the COMRES theme for 2024: "Bumbero sa Pamayanan: Kasangga, Kaibigan."
- Entries must be submitted in A4 size and landscape orientation in JPEG/PNG format.
- Each participant should fill out the entry form provided by the BFP, including full name, address, age, gender, cellphone number, and a title with a brief description of their digital art. Additionally, participants are required to submit a clear copy of their school ID.
- Participants may use any editing software (Photoshop, Illustrator, Corel Draw, Paint, or tools of their own choice) and should bring their own gadgets.
- Artwork must be an original design and free from copyright. Digital designs containing clip-art will not be considered by judges. The artist will be held accountable for any issues related to the originality and authenticity of the design.
- A description of the artwork (in English or Tagalog, limited to 100-200 words) must be attached on a separate sheet upon submission of the entry.
- All submitted entries shall become the sole and exclusive property of the BFP and may be reproduced and/or reprinted in any size of exhibition without seeking permission from the owner or paying compensation for the acquisition of said images.
- BFP Provincial Offices must choose and submit one (1) finalist to advance to the final round for the on-the-spot Regional Judging.
- Provincial winners must prepare one (1) new entry that is not identical to their previous output for the on-the-spot Regional Judging in relation to this year's COMRES Theme.
- Contestants will be given only 1 and a half hours to finish their digital artwork and must wear their proper school uniform during the competition.
- Only one coach is allowed for every competing student.
- During the Regional Judging, all competing students and their coaches must register before the start of the competition.

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- The decision of the Board of Judges is final and not appealable.
- Judges are civilians with technical expertise in the contest.

iii. Criteria for Judging

35%	Theme Relevance - The design should effectively communicate from COMRES theme.
30%	Creativity and Originality - It must show the ability of creative thinking and freshness of design and style.
25%	Aesthetic Appeal- The design must captivate the judges' senses, taking into consideration the aesthetic principles of symmetry, focal point, patter, perspective, dimensionality and proportion.
10%	Number of Heart React on BFP R5 Official FB Page – Total number of heart reactions acquired from entries on the Bureau of Fire Protection Bicol Region Official Facebook page from March 15 to 17, 2024.

100%	TOTAL
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C. SPOKEN POETRY CONTEST

i. Schedule:

- March 4-8, 2023 (Station and Provincial Judging)
- March 11, 2024 (Submission of Provincial Entries)
- March 18, 2023 (Regional Judging and Awarding)

ii. Mechanics and Guidelines: (Regional Level)

- Open to all Junior and Senior High School Students (Grade 7-12) officially enrolled in public and private schools within their respective jurisdiction.
- The spoken word poetry must be an original composition written in Filipino; the use of Taglish is **not allowed**.
- The entry must illustrate, interpret, and emphasize the theme and must not contain any malicious or offensive content.
- The contest revolves around the 2024 COMRES theme: "Bumbero sa Pamayanan; Kasangga, Kaibigan."
- Each participant should fill out the entry form provided by the BFP, including full name, address, age, gender, cellphone number, and title with a brief description and script of the spoken piece. This information shall be attached at the entry form. Likewise, all participants are required to submit a clear copy of their school ID.
- The overall spoken piece output must be a minimum of three (3) minutes and must not exceed five (5) minutes.
- Only one coach is allowed for every competing student.

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- Contestants representing their respective provinces will perform during the Regional Judging at Ayala Malls Legazpi and must wear their proper school uniform.
- During the Regional Judging, all competing students and their coaches must register before the start of the competition.
- Sounds, instrumental, or music background is allowed to complement the delivery. No deduction shall be made if the contestant chooses not to have a musical background. Participants must bring their own flash drives and submit their background music to the technical staff during registration.
- The use of props is not allowed.
- All submitted entries shall become the sole and exclusive property of the BFP without seeking permission from the owner or paying compensation for the acquisition of spoken piece.
- The decision of the Board of Judges is final and not appealable.
- Judges are civilians with technical expertise in the contest.

iii. Criteria for Judging

40%	Message Content - The content of the spoken poetry should illustrate, interpret, and emphasize the theme. The piece must deliver a powerful and meaningful message to the audience. Imagery can be used to add color and capture the audience's hearts.
40%	Stage Presence and Performance - The spoken piece should be delivered to evoke the intended emotions. Connection to the audience should be established from the start. Facial expressions, hand and body gestures should emphasize different elements of the performance. Eye contact should engage the audience with the spoken words, capturing and sustaining their attention and interest throughout the delivery. Pronunciation and enunciation should sound natural and clear, ensuring the audience can understand the spoken words. Words should be pronounced distinctly and correctly, without stuttering or stammering.
10%	Originality- The piece must be an original composition of the contestant.
10%	Audience Impact- This criterion evaluates the ability to hold the audience's attention for the entire length of the performance.
100%	TOTAL

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D. BFP BATTLE OF THE BAND

- i. Schedule:
- March 4-8, 2024 (City/Municipal and Provincial Judging)

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- March 11, 2024 (Submission of Provincial Entries)
- March 18, 2024 (Regional Judging and Awarding)
- ii. Mechanics and Guidelines: (Regional Level)
  - Open to all BFP personnel in Bicol Region and must compete in a group with a minimum of five (5) members and a maximum of (10) ten members.
  - Genre of the music shall be **OPM Rock** Only.
  - Must be an original "tagalog" composition and shall have a play time of Five (5) to Six (7) minutes in full length.
  - The band will only be given 15 minutes of preparations.
  - Composition must be anchored on this year's COMRES theme:  
*"Bumbero sa Pamayanan; Kasangga, Kaibigan"*
  - Every participating band is required to perform one (1) cover rock song before showcasing their original composition during the live competition.
  - All band members must refrain from using any offensive forms of communication while on stage. Lyrics must not include swearing, derogatory, inappropriate or sexually explicit languages or those considered offensive to anyone, in any way.
  - Likewise, all band members are required to submit a clear photocopy of their BFP ID.
  - Band shall submit their entry form with the lyrics including a music video of their contest piece to the BFP Regional Office thru [bfpregion5.crs@gmail.com](mailto:bfpregion5.crs@gmail.com) on 11 March 2024.
  - Band shall submit five (5) minutes recorded video including the composing, arranging, preparation and rehearsals thru [bfpregion5.crs@gmail.com](mailto:bfpregion5.crs@gmail.com) on 11 March 2024.
  - The competing band must bring their own musical instruments during the competition.
  - The Band who will be representing their respective provinces will perform during the Regional Judging and must wear proper and complete Disaster Response (DRU) uniform during the contest.
  - The decision of the Board of Judges is final and not appealable.
  - Judges are all civilians with technical expertise on the contest.

iii. Criteria for Judging

15% Planning / Preparedness

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- Evidence of performance planning.
- Preparation. Tuning – were the instruments and equipment made ready prior to performance?
- Learnt, etc.? Appeared ready and prepared to play?

#### 25% Originality

- Material. How unique did the songs sound? Did the songs fit the set? Did the songs fit the genre?
- Appearance. Did the band look original? Did the band stand out?
- Improvisation. Did the band demonstrate any level of original improvisational skill?

#### 25% Quality of Performance

- Confidence/ Competence. Did the band look at ease while playing? Did the band appear to be able to do what they wanted to do?
- Did the band appear positive about their performance? Conformance to contest rules. Did the band follow the rules stated in the contest (no profanity!)

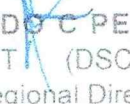
#### 20% Presentation

- Attitude. Did the band's on-stage attitude appear suitable to the contest genre?
- Appearance. Did the band show personality? Did the band appear to enjoy what they were doing?
- Entertainment factor/ Showmanship. Did the band entertain? Did one or the entire band display showmanship.

#### 15% Audience Impact

#### 100% TOTAL

For your reference and information.

  
 RICARDO C PERDIGON  
 FCSUPT (DSC) BFP  
 Regional Director

24020180  
 21 FEB 2024



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**ENTRY FORM FOR POSTER MAKING CONTEST**

COMRES Theme: "Bumbero sa Pamayanan; Kasangga, Kaibigan"

Name of Student: \_\_\_\_\_  
(Last Name) (First Name) (Middle Name)

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Age: \_\_\_\_\_

Gender: \_\_\_\_\_

Name of School: \_\_\_\_\_

Name of Coach: \_\_\_\_\_

Title: \_\_\_\_\_

Brief Description:

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21 FEB 2024

\*\*\*Kindly attach photocopy of School ID with (3) affixed signatures.

\_\_\_\_\_  
Signature Over Printed Name



ENTRY FORM FOR DIGITAL ARTS MAKING CONTEST

COMRES Theme: "Bumbero sa Pamayanan; Kasangga, Kaibigan"

Name of Student: \_\_\_\_\_  
*(Last Name) (First Name) (Middle Name)*

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Age: \_\_\_\_\_

Gender: \_\_\_\_\_

Name of School: \_\_\_\_\_

Name of Coach: \_\_\_\_\_

Title: \_\_\_\_\_

Brief Description:

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21 FEB 2024

\*\*\*Kindly attach photocopy of School ID with (3) affixed signatures.

\_\_\_\_\_  
Signature Over Printed Name





**ENTRY FORM FOR SPOKEN POETRY**  
COMRES Theme: "Bumbero sa Pamayanan; Kasangga, Kaibigan"

Name of Student:	_____
	(Last Name) (First Name) (Middle Name)
Address:	_____
Date of Birth:	_____
Contact Number:	_____
Age:	_____
Gender:	_____
Name of School:	_____
Name of Coach:	_____

Title: \_\_\_\_\_  
Brief Description:

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21 FEB 2024

\*\*\*Kindly attach the script and photocopy of School ID with (3) affixed signatures.

Signature Over Printed Name